



Tri-State Memorial Figure Skating Competition
Presented by Dearborn Figure Skating Club
April 4th and 5th

The Tri-State Memorial Figure Skating Competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, as well as any pertinent updates that have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. Citizens.

SERIES INFORMATION:

This competition has been approved by U.S. Figure Skating as part of the Excel series. Tri-State Memorial Figure Skating Competition is a designated Excel Series Competition for the 2020 Excel Series. As an Excel Series event, skaters entered in the Series at eligible levels will earn points for their placement here in order to qualify for the National Festival. Skaters must register for the Excel Series prior to competing at a designated competition or by March 1; registration is available by clicking [here](#) and additional information is available on U.S. Figure Skating's [Excel webpage](#). For any questions related to the Excel Series, please contact Excelseries@usfigureskating.org.

ELIGIBILITY/TEST LEVEL:

Test level: Competition level is the highest test passed as of the entry deadline, in the discipline the skater is entering. Entrants may skate one level above that for which they qualify, but they may not skate down in any event.

Age restrictions/requirements: Singles free skate events (Well Balanced Program) have the following requirements.

- Juvenile: Girls – 12 years or younger; Boys – 13 years or younger
- Open Juvenile: Girls – 13 years or older; Boys – 14 years or older
- Intermediate must be under the age of 18
- Adults must be 21 years or older

Skaters entering Pre-Juvenile and lower events will be divided as closely as possible by age, should the number of entries warrant more than one group.

ENTRIES:

Entries will only be accepted online via EMS at www.usfsaonline.org. Online registration opens November 2, 2019 and closes 12:00am, March 1, 2020. Skaters wishing to register for the competition will need their U.S. Figure Skating member number and password.

Entry Fees:

- \$105 First IJS Event, \$50 each additional event
- \$95 First 6.0 event, \$40 each additional 6.0 event.

This event is a standard U.S. Figure Skating Nonqualifying Competition (EMS)
MC 11/1/2019



- \$50 All Compete USA events, \$20 each additional Compete USA event

REFUND POLICY:

Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals. The online processing fees are not refundable. Checks returned for non-sufficient funds and contested credit card charges will be issued a \$25 fee. Payment of the fee will be required before the skater is allowed to participate in practice ice or events.

FOREIGN SKATERS:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the “Non-Member Create Account” option on the [Members Only](#) login page.

PARTNERED EVENTS:

Only one partner needs to complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

REGISTRATION INSTRUCTIONS:

1. Go to www.usfsaonline.org
 - a. For best experience, the Google Chrome browser is recommended
2. Enter your U.S. Figure Skating or Learn to Skate Member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click the blue EMS button
4. Click “Competition Registration”
5. Choose “Tri-State Memorial Figure Skating Competition” from the list of competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

EMS SKATER PORTAL:

Once online registration has been completed, skaters will gain access to the EMS Skater Portal for this competition. This is where you will manage music and PPC upload as well as purchase practice ice, view the competition schedule (once available) and update coach information. To access your skater portal, click the **BLUE** Event Management System button on the [Members Only](#) landing page then select the competition name from options at the bottom of the screen.

SCHEDULE:

Competitors may be scheduled on any day or time for the announced dates of the competition. The competition and practice ice schedule will be available via EMS as soon as possible after the close of entries. All participants will be notified via email once available.

FACILITIES:

The competition will be held at Dearborn Ice Skating Arena located at 14900 Ford Rd, Dearborn, MI 48216.

MUSIC UPLOAD:

DEADLINE: March 1, 2020. Submissions after deadline will be assessed a \$10.00 late fee

All competition music must be electronically submitted via the EMS Skater Portal through the Music & Program Content tab no later than March 1, 2020. All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

EMS MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

MUSIC CRITERIA:

- File Format: MP3 (only format EMS will accept)
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
 - This will be verified by the music chair and they may request you upload a corrected file
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

LIABILITY:

U.S. Figure Skating, Dearborn Figure Skating Club, and Dearborn Ice Skating Arena accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

JUDGING SYSTEM:

International Judging System (IJS)

- All Preliminary through Senior "Well Balanced Program" free skate events
- Excel Juvenile, Excel Intermediate, Excel Novice, Excel Junior, and Excel Senior events
- Excel Preliminary Plus, Excel Pre-Juvenile Plus, Excel Juvenile Plus, and Excel Intermediate Plus events
- Juvenile, Intermediate, Novice, Junior, and Senior Short Program events
- Adult free skate events Silver and above

6.0 Judging System

- Well Balanced Program free skate events, No Test and Pre-Preliminary
- Excel Beginner, Excel High Beginner, Excel Pre-Preliminary, Excel Preliminary, and Excel Pre-Juvenile
- All Excel compulsory events
- All Showcase events
- All specialty events (compulsory moves, challenges)
- All dance events

PLANNED PROGRAM CONTENT (PPC):

DEADLINE: March 1, 2020 *Submissions after deadline will be assessed a \$10.00 late fee

Competitors participating in IJS events must submit their PPC via the EMS Skater Portal no later than March 1, 2020. Program content must be entered under the Music & Program Content tab of your EMS for this competition.

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

LOCKER ROOMS AND CHANGING AREAS:

Please click here to review the [Locker Rooms and Changing Area policy](#). More detailed information can be found in the [SafeSport Handbook](#).

PRACTICE ICE:

All practice ice will be available for purchase online through the EMS Skater Portal. A timeline for practice ice sales periods will be

available for viewing on the Main page of your skater portal. All skaters are encouraged to purchase practice ice through EMS on their mobile devices! For additional information regarding practice ice offerings, visit your competition [website](#).

PHOTO/VIDEO:

Photography and video services will be offered at this event.

AWARDS:

Awards/ medals ceremony will be held after each event as soon as the results will be officially posted.

OFFICIAL NOTICES:

An official bulletin board will be maintained at Dearborn Ice Skating Center. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

TEST CREDIT:

Skaters that meet the requirements for test credit may request their test credit forms at registration. Forms must be picked up at the registration desk prior to the end of the competition. The additional fee of \$6 will be charged for this service.

Note that due to incompatibility in program components, Excel free skate IJS protocols are not eligible for test credit.

IMPORTANT NOTICE FOR ALL COACHES:

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must be included within a skater's registration or updated through their EMS Skater Portal. All coach compliance is verified via EMS and is connected to the U.S. Figure Skating database. For additional information with regard to the EMS Coach Portal, click [here](#).

Coaches of U.S. Figure Skating athletes:

- Current member in good standing with U.S. Figure Skating
- Completed background check (green light status)
- Completed SafeSport Training*
- Continuing Education Requirements (CERs) for the 2019-20 Competition Season
- Proof of current general liability insurance with limits of \$1 million per occurrence/\$5 million aggregate.

Coaches of Compete USA athletes:

- Learn to Skate USA Instructor membership OR U.S. Figure Skating full membership
- Completed SafeSport Training* (for coaches 18 years old and over)
- Completed background check (green light status) (for coaches 18 years old and over)
- Learn to Skate USA Instructor Certification completed (for coaches under 18 years old)

*SafeSport training is available through <http://www.usfsaonline.org> for full members of U.S. Figure Skating (through Learn to Skate USA portal for instructors). There is no cost to this training and certification is valid for 2 seasons

The LOC will have a list of compliant coaches via EMS, verified through the U.S. Figure Skating database who are approved to receive a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential. There can be no exceptions to this policy.

For more information regarding Coach Compliance, please visit:
<http://usfsa.org/content/Coaches%20Requirements%20Chart.pdf>

CONTACT INFO:

If you have questions, please contact Joann Eastman at joanneastman@comcast.net or (313) 971-3690.

ADDITIONAL INFORMATION:

Airport Information:

Detroit Metro Airport
Metroairport.com

Hotel Information:

Double Tree by Hilton
5801 Southfield Freeway
Detroit, MI 48228
(313) 336- 3340

Hampton Inn and Suites
23324 Michigan Ave
Dearborn, MI 48124
(313) 562-0000

Bestwestern
3000 Enterprise Dr
Allen Park, MI 48101
(313) 271- 1600

Dearborn Inn By Marriot
20301 Oakwood
Dearborn, MI 48124

EVENTS OFFERED

SEE CURRENT RULEBOOK OR CLICK [HERE](#) FOR CURRENT RULES AND REQUIREMENTS
The time for Juvenile Free Skate (Well-Balanced and Excel) is now 2:30 +/- 10 seconds

FREE SKATE & SHORT PROGRAM SINGLES

[Snowplow Sam- Free Skate 6 Program \(with music\)](#)

[Excel Free Skate \(new for 2019-20 season\)](#)

[Singles Short Program \(Juvenile - Senior\)](#)

[Singles Well Balanced Free Skate \(No Test - Senior\)](#)

COMPULSORY MOVES – SINGLES

[Snowplow Sam – Free Skate 6 Program](#)

[Excel Compulsory \(Excel Beginner – Excel Preliminary\)](#)

[Compulsory Moves \(No Test – Senior\)](#)

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SPECIALITY EVENTS - SINGLES

[Jumps Challenge](#)
[Spin Challenge](#)
[Moves in the Field](#)
[Step Sequences](#)
[Showcase](#)

ADULT EVENTS

[Adult 1-6 \(Program with music\)](#)
[Adult Introductory Free Skate Beginner and High Beginner](#)
[Adult 1-6 and Introductory Compulsory](#)
[Adult Singles Free Skate](#)
[Adult Compulsory Moves](#)
[Adult Jumps Challenge](#)
[Adult Spins Challenge](#)
[Adult Pairs Free Skate](#)
[Adult Pattern Dance](#)
[Adult Partnered Free Dance](#)
[Adult Solo Pattern Dance](#)
[Adult Solo Free Dance](#)